



IUPUI
CAMPUS HEALTH

Vaccination/Screening Authorization Form

In order to charge an IU/IU Health/IUHP department for vaccines, titers or test needed by a new hire/employee/student, the supervisor must authorize IUPUI Campus Health to administer the vaccines and bill the department. An administration fee is included in the department's bill.

Payment for any vaccines or tests administered to a new hire/employee/student, without a completed authorization form, **will be the responsibility of the employee or student.**

- New Hire
- Vaccinations/Titers/Urine Drug Screen only and no evaluation

The tests to be completed include (Check the appropriate test(s)):

- TB Surveillance (skin test, blood test, chest x-ray or questionnaire as indicated)
- Urine Drug Screen

Vaccines/Titers – Clinical staff will determine the best course of action based on the new hire/employee/student health history and manufacturer's recommendation. Titers (labs tests to determine if the new hire/employee/student is immune) may be used to test immunity, if indicated. If titers are negative or equivocal, the vaccine will be given. If the vaccine requires a series of doses, the new hire/employee/student will be instructed to return to the clinic for subsequent dose(s). (Check the vaccine(s) to be administered):

- Tdap (Tetanus, Diphtheria & Pertussis)
- Hepatitis A
- Hepatitis B (Employees may waive this immunization per OSHA regulations.)
- MMR (Measles, Mumps & Rubella)
- Varicella (Chickenpox)
- Influenza

The vaccines listed below are for research or travel employee/students only. If the vaccine requires a series of doses, the new hire/employee/student will be instructed to return to the clinic for subsequent dose(s). (Check the vaccine(s) to be administered):

- Japanese Encephalitis
- Polio
- Rabies
- Typhoid
- Yellow Fever
- Other _____

Employee Name (Print) Date of Birth

Department Name Account Number Fax Number

Supervisor Name (Print) Telephone Number

Signature of Supervisor Date

New Hires:

Job Title Position # First day of work